



Job Description

Job Title	SAFS (Student and Family Support) Mentoring Practitioner
Primary Purpose of Job	To support students referred to the B&NES Student and Family Support service with a successful integration into mainstream education
Responsible to	Senior Practitioner - SAFS
Conditions	Hours: 37.5 per week year-round, or scope for termtime-plus contract (c. 41 weeks per year) Pay: From £13 per hour dependent upon experience Contract: 1 year fixed term from 1 September 2022, with potential scope for renewal subject to project funding

Main Duties

(a) Specific to the post

1. To support a cohort of x8 - 10 SAFS students approx. at any one time - from acceptance of referral, through re-integration, to the point of closure
2. To ensure support of your cohort follows the model outlined by the B&NES SAFS commission service overview
3. To support Reception to Year 11 students referred to SAFS for Fair Access, Managed Moves and Reintegration - through home and school visits, mentoring sessions within the community and student-centred professionals' meetings

4. To work alongside school and families of SAFS students to enable successful reintegration, offering support and challenge as required
5. To undertake student assessments, Thrive assessments, support planning, risk assessments, reviews and exit planning
6. To support SAFS students to access the wider opportunities of the charity, including our Youth Reps and other participation groups
7. To engage in the development and delivery of preventative work within schools, to better support students at risk of disengagement
8. To support Brighter Futures as required on the delivery of a professional development programme for school staff associated with SAFS
9. To work with a person-centred focus throughout your engagement, as the first point of contact for referred students, schools and their families
10. To provide accurate cohort data and evidence as required by Mentoring Plus, BANES Behaviour and Attendance panels and the SAFS commission specification
11. To collaborate with referrers and community partners to ensure best possible outcomes for your cohort, including our SAFS supporting partners (Brighter Futures and Bath Spa University Education Faculty)
12. To contribute to Early Help Offers, Thrive Assessments and Education Health Care Plan processes as requested
13. To model best practise and personal development, through effective use of supervision, reflective practise sessions and training workshops

(b) General responsibilities

1. To promote the values, objectives and practise of Mentoring Plus always
2. To engage with the wider team and programme of Mentoring Plus
3. To understand, carry out and enforce the policies and procedures of Mentoring Plus as detailed in the Staff Handbook, with an emphasis on child safeguarding

4. To help maintain records, develop effective monitoring systems and contribute to verbal and written evaluations.
5. To consult and work in partnership with voluntary and statutory agencies
6. To promote and encourage the participation and empowerment of young people
7. To be present at Mentoring Plus events where possible, including out of hours (for which TOIL is taken)
8. To support fundraising and volunteer recruitment activity for the charity
9. To undertake any other duties within the scope of the role.

Person Specification:

Essential (E) or Desirable (D)

Qualification / Training

- 1.1 Relevant professional qualifications in youth work, education, social work or other related fields (E)
and/or
Practical training in mentoring, coaching or equivalent models of practice for empowering children & young people (E)
- 1.2 Practical training and experience in application of solution focussed practise, restorative processes, Thrive approaches and mindfulness (D)

Experience of:

- 2.1 Supporting primary and / or secondary students facing significant challenges within education (E)
- 2.2 Delivering inspirational one to one interventions for primary and / or secondary school students (E)
- 2.3 Achieving positive outcomes for students through collaborating with and positively challenging school staff and families (E)
- 2.4 Undertaking student assessments, support planning, risk assessments, reviews and exit planning (D)
- 2.5 Supporting significant child protection issues (E)
- 2.6 Enabling service-user involvement and participation within an organisation (D)
- 2.7 Collaborating with community partners to improve outcomes for students (E)
- 2.8 Managing a significant cohort of diverse students (D)

2.9 Supporting students in a multi-agency processes including school reviews (D)

Knowledge of:

- 3.1 Structuring one to one interventions that respond to the diverse needs and interests of students (E)
- 3.2 Needs and concerns of students experiencing a range of different risk factors and vulnerabilities (E)
- 3.3 Local community partner who could offer additional support to students facing significant challenges (D)
- 3.4 Practical knowledge of safeguarding and child protection (E)
- 3.5 Good working knowledge of using data management systems and MS Office applications (E)

Skills & Abilities:

- 4.1 Ability to quickly build positive relationships both with students who are facing significant challenges, and their families and schools (E)
- 4.2 Strong written and oral communication skills (E)
- 4.3 Working on own initiative and as part of a team (E)
- 4.4 Networking with partner organisations / activity providers (E)
- 4.5 Calm and positive presence when supporting significant safeguarding issues (E)
- 4.6 Compassion and courage in challenging internal and external staff (E)

Other

- 5.1 Entitled to work permanently in the UK (E)
- 5.2 Full driving licence, own vehicle and business driving insurance, and a willingness to transport young people across B&NES (E)
- 5.3 Ability to work at least one evening a week (E)

Safer Recruitment procedures will be followed including an enhanced DBS check and employment references taken and verified.

Mentoring Plus is committed to maximising inclusion irrespective of age, gender identity, sexuality, ethnicity, background, life experiences, disabilities, learning difficulties, lifestyle, beliefs etc, provided that individuals are able to meet the

requirements of the role with appropriate support. We operate a strict equal opportunities policy for both adults and young people. Our central Bath premises have parking and are wheelchair accessible.